



UPALEVEL K9
ACADEMY

**ARRIVAL INSTRUCTIONS &
FIRST DAY REQUIREMENTS**

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SAFETY PROTOCOLS

We have many different dogs at our training center, some with behavioral or reactivity issues that we are in the process of correcting. The only way we can ensure the absolute safety for every dog and human at UP A Level K9 is to require that you please adhere to the following instructions.

IMPORTANT MUST-DOS

- Text Karen before you depart to drop or pick up your dog. Karen and her staff can then safely prepare the environment for you, your dog, and the other dogs at the training center.
- Please drive slowly when you arrive on the property as some dogs may be training off-leash or out walking.
- Text Karen upon arrival, you **must** remain in your vehicle with your dog until you receive instructions from Karen. This ensures the safety of you, your dog, and the other dogs on the property.
- Refrain from taking your dog potty on the property, this is something we will do once the dog is in our care.
- Ensure your dog is leashed upon arrival and departure from Up A Level K9.

ON YOUR FIRST DAY

- **Food**
 - Feed your dog 1/4 to 1/2 of their normal morning meal. We use food to train, so this helps prevent unnecessary weight gain and builds a greater drive for training purposes.
- **Checklist**
 - Double check the **Boarding Checklist** (following page) to make sure you have everything you need.
- **Arrival & Intake**
 - When you arrive and Karen gives you the green light, she will bring you inside to complete the intake of your dog. Please allow between 45 minutes to 1 hour for this process. The intake will include paperwork, overview of your dog, as well as a property and kennel tour.
- **Balance**
 - Your remaining training balance is due at the initial drop-off. Cash, check (made out to Up A Level K9), or credit card (additional processing fee) are accepted.
- **Breathe**
 - We know this is a lot! Take a deep breath. You are taking the first step in a lifestyle change for your dog and for yourself. We want to make sure you are prepared for the new journey you and your dog are about to embark on!



920-737-4881
Karen@upalevelk9.com

5035 Brauer Rd, Sturgeon Bay, WI 54235

BOARDING CHECKLIST

- ☐ **COPY OF CURRENT VACCINATIONS ON VETERINARIAN LETTERHEAD.**
This must include Rabies, Distemper, Parvo, and Hepatitis.
Not required but encouraged: Bordatella
We cannot guarantee your dog will not contract kennel cough, however Bordatella can help aid with the symptoms if your dog does contract it.
- ☐ **LICE/FLEA MEDICATION (Required)**
(i.e. Advantage II, Advantix II, Frontline, etc)
Bring the medication so we can administer it on Day 1. NexGuard does not cover chewing lice. If your dog is on NexGuard, please continue the treatment as well as bring one of the full lice treatment medications listed above.
If you have questions, please call or text Karen.
- ☐ **ANY MEDICATIONS AND/OR SUPPLEMENTS**
Please provide instructions for these.
- ☐ **LENGTH OF TRAINING DAYS WORTH OF DRY FOOD POURED IN GALLON SIZED ZIPLOC BAGS
(No smaller, no larger)**
Include feeding amount and schedule.
Note: We will not accept full sized bags, canisters or bins, etc of dry dog food.
- ☐ **TWO CLEAN BLANKETS AND/OR TOWELS & TOYS**
If you would like to include these items, please do not bring your pet's cherished or favorite belongings. We would not want those to be damaged by your pet in our care, they can be kept safe at home.

UpALevel K9 is not responsible for any damages your pet might cause to their own belongings while they are under our care.